

ABINGTON HEIGHTS SCHOOL DISTRICT

Application for Permit for Use of Building

Full Legal Name of Organization

Date

Address

City, State, Zip Code

Contact Name

Phone (Home) (Office)

The undersigned hereby makes application for use of school facilities as follows:

Name of Building _____ Part of Building _____

Date or Dates Desired _____

Hours Desired _____ --- _____ Number Expected to Attend _____

State Specific purpose of use - _____

Will Admission be charged? _____
Yes No

Is the organization not-for-profit? _____
Yes No

Check equipment that will be needed. (Additional charges may apply.)

Sound System _____	Scoreboard _____	Cafeteria/Kitchen _____
Projector _____	Field Prep _____	Restroom Facilities _____
Lighting _____	Other (list) _____	

Is the membership of your organization limited to Abington Heights School District residents? _____ Yes _____ No

If granted permission to use the above property or facility, and, if any, equipment or services, it is agreed by and between the school district and the requesting organization/individual as follows:

1. The requesting organization or individual granted use will abide by all policies, rules and regulations or the school district on the conduct and deportment of persons in or on school district premises or facilities, whether now or hereafter adopted.
2. The use of the property or facilities shall not, in any way, interfere with the operations of the school district or any of the programs or activities of the school district. If required for school district purposes, it is understood that the right is reserved to the school district to withdraw or rescind the grant of the use of the property or facilities on short notice.

3. Weapons, alcoholic beverages and controlled substances shall not be brought onto school district premises or into school district facilities. Smoking is prohibited in all school district buildings.
4. School district property, facilities and equipment will be used in a careful and prudent manner so as to prevent loss, defacement or damage. Good order and discipline shall be maintained by the requesting group/individual.
5. The property or facilities will be vacated by the time set forth above and shall be left in as good a condition as when the use began. Unless payment is made for cleanup and cleanup is specifically requested, the property or facilities will be left in a thoroughly clean condition by the requesting group/individual. Performance of clean-up by the school district will not diminish or eliminate any liability for damages of the requesting group/individual.
6. The request organization (and the undersigned officer, agent or representative thereof individually and jointly and severally with the organization) or individual, agrees (a) to pay for and assume all and full liability for any loss or damages to persons or property or claims therefore resulting to or arising from the use of school district property or facilities by such organizations or individual (and those granted access to the facility thereby) whether from an occurrence at the property or facility itself during such use, before or after such use, going to and from such use, or in about available parking areas, or otherwise; (b) to reimburse and/or hold harmless the school district, its board of directors, and the members, agents, and employees thereof from any such loss, damage or claim, including, but not limited to, its of their attorneys' fees; and (c) to pay any attorneys' fees and costs paid or incurred by the school district to enforce any obligations imposed under this paragraph or otherwise herein.
7. The requesting organization/person shall provide to the school district, at least ten (10) days prior to the date of the first use, two copies of comprehensive public liability insurance policies for bodily injury or death in the minimum of \$1,000,000.00 for injury to one person, \$1,000,000.00 for one accident and property damage insurance worth \$1,000,000.00 covering the use with a company licensed to do business in Pennsylvania. This policy must be taken out in the name of the requesting organization/person and the school district. In the event that an insurance policy is not obtained as required herein, the school district may arrange for insurance in accordance with this application and agreement, with all costs to be charged to the requesting organization/person. Failure by either the requesting organization/person or the school district to obtain insurance shall not diminish or eliminate any liability of the requesting organization/person.
8. The school district is not responsible for the property of the requesting organization/person or of any property brought on school premises or in school facilities in connection with the use of school property or facilities by the requesting organization/person. All protective services desired by the requesting organization/person must be arranged by the requesting organization/person

subject to the approval of the school district. The requesting organization/person shall be liable for the acts or omissions of any protective services engaged. The school district is not liable for the acts of omissions of any protective services engaged.

9. The requesting organization/person shall comply with all applicable laws; all requirements of the police and fire departments and other municipal authorities, and shall obtain and pay for all necessary permits and licenses. The requesting organization/person shall pay all taxes required.
10. The school district may remove from its premises/facilities any personal property left behind by the requesting organization/person or by anyone using the facilities.
11. The requesting organization/person shall not obstruct the halls, ramps, entrances of lobby of any building nor permit any chairs or movable seats to be or remain in the passageways and will keep the passageways clear at all times.
12. The requesting organization/person assumes responsibility for the acts of all participants and/or spectators for liability, injury or property damage.
13. Alteration or relocation of items or components mechanical or otherwise is prohibited unless prior written approval has been granted by the school district.
14. All Abington Heights School District organizations may use the facilities at no cost. If the time or nature of the request requires the District to incur an additional cost, the organization must reimburse the District for that cost.
15. All not-for-profit organizations not charging admission may use the facilities at no cost. If the time or nature of the request requires the District to incur an additional cost, the organization must reimburse the District for that cost.
16. All not-for profit organizations charging admission will be charged the assigned rates. If the time or nature of the request requires the District to incur an additional cost, the organization must reimburse the District for that cost.
17. All for profit organizations, regardless of admission charge, will be charged the assigned rates. If the time or nature of the request requires the District to incur an additional cost, the organization must reimburse the District for that cost.
18. The rental charge shall be paid at least ten (10) days in advance of the use of school district premises or facilities.

19. The requesting organization/person shall provide the following policing, traffic management and crowd control:

Date of Request: _____

Signature: _____

Printed name and title: _____

The above application is _____ approved _____ denied, subject to the following conditions:

Date of Action: _____

Abington Heights School District
200 E. Grove Street
Clarks Summit, PA 18411

Principal's Approval:

Signature Date

Central Office Approval:

Signature Date Rental Fee